

NOTICE  
OF  
MEETING

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# TOURISM DEVELOPMENT FORUM

will meet on

**MONDAY, 26TH NOVEMBER, 2018**

**At 6.30 pm**

in the

**COUNCIL CHAMBER - GUILDHALL WINDSOR,**

TO: MEMBERS OF THE TOURISM DEVELOPMENT FORUM

COUNCILLORS GERRY CLARK, SHAMSUL SHELM, EILEEN QUICK, NICOLA PRYER (CHAIRMAN), ASGHAR MAJEED AND SAYONARA LUXTON

SUBSTITUTE MEMBERS

COUNCILLORS MICHAEL AIREY, CHRISTINE BATESON, PAUL LION, JUDITH DIMENT, LYNDA YONG AND WISDOM DA COSTA

Karen Shepherd – Service Lead- Governance - Issued: 16/11/2018

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Nabihah Hassan-Farooq** 01628 796345

**Accessibility** - Members of the public wishing to attend this meeting are requested to notify the clerk in advance of any accessibility issues

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Filming, recording and photography of public Council meetings may be undertaken by any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be in the public domain. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting

## **AGENDA**

### **PART I**

<b><u>ITEM</u></b>	<b><u>SUBJECT</u></b>	<b><u>PAGE NO</u></b>
1.	<b><u>APOLOGIES FOR ABSENCE</u></b>  To receive any apologies for absence.	-
2.	<b><u>DECLARATIONS OF INTEREST</u></b>  To receive declarations of interests from Members of the Forum in respect of any item to be considered at the meeting.	7 - 8
3.	<b><u>MINUTES</u></b>  To note the Part I minutes of the meeting of the Panel held on 13 <sup>th</sup> September 2018.	9 - 14
4.	<b><u>WELCOME AND INTRODUCTIONS</u></b>  To receive welcomes and introductions from attendees of the Forum.	-
5.	<b><u>THE GREAT WEST WAY</u></b>  To receive a presentation on the above titled item by David Andrews, CEO Visit Wiltshire.	Verbal Report
6.	<b><u>APPRENTICESHIPS IN LEISURE, TOURISM &amp; HOSPITALITY</u></b>  To receive a presentation on the above titled item by Fiona Jones, CEO of Slough Aspire.	Verbal Report
7.	<b><u>ETON VISITOR INFORMATION CENTRE</u></b>  To receive a verbal update by Julia White, Visitor Manager (RBWM).	Verbal Report
8.	<b><u>NEW LEFT LUGGAGE FACILITY FOR WINDSOR</u></b>  To receive a verbal update from Graham and Ed Lumley, Windsor Duck Tours.	Verbal Report
9.	<b><u>VISITOR MANAGER UPDATE</u></b>  To receive an update on the above titled item by Julia White, Visitor Manager.	Verbal Report
10.	<b><u>FUTURE BUSINESS AND COUNCILLOR ENGAGEMENT POST TOURISM DEVELOPMENT FORUM IN MARCH 2019</u></b>  To receive a verbal report on the above titled item by Julia White, Visitor Manager (RBWM) and Louisa Dean, Head of Communications (RBWM).	Verbal Report
11.	<b><u>ITEM SUGGESTIONS FOR FUTURE FORUMS</u></b>	

The Forum is invited to make item suggestions for future meetings.

12.

DATES OF FUTURE MEETINGS

- 11<sup>th</sup> March 2019 at 6.30pm, Chamber, Guildhall, Windsor.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items xx on the grounds that it involves the likely disclosure of exempt information as defined in in Paragraphs 1-7 of part I of Schedule 12A of the Act"

**PRIVATE MEETING**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
13.	<u>BUSINESS UPDATES</u>  Round Table from Visitor Management Forum members.  <b><i>(Not for publication by virtue of Paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>	Verbal Report

